

**RETIRED EMPLOYEES ASSOCIATION OF VENTURA COUNTY**  
**P O Box 7231, Ventura, CA 93006**  
**“Dedicated to those who have already served”**  
SPECIAL Board Meeting Minutes  
CRCEA REAVC SPRING CONFERENCE  
February 7, 2017  
Four Points Sheraton, Ventura Harbor

**Board Members Present:**

Nancy Settle, Will Hoag, Art Goulet, Butch Britt, Jim Crow, Don Greenberg, Anne Dana, Ken Cozzens, Cindi Mathieu, Maryellen Benedetto, Tom McEachern

**Board Members Absent:**

Ray Holzer, Roberta Griego, Paul Callaway

New board members, Ken Cozzens and Anne Dana, were officially sworn in as REAVC board members by President Nancy Settle.

**Financial Report:**

Butch submitted the CRCEA Spring Conference budget. It was noted that we still need monetary contributions and Nancy encouraged board members to do what they could to increase contributions. The budget was received and filed.

**Minutes of the January 10, 2017 Board meeting were approved as read.**

**Update on Status – Nancy Settle**

Nancy noted we had a tentative program and that the committee was continuing to pursue possible speakers. These assignments have been made: Banquet Committee (Roberta, Anne, Cindi) to handle table center pieces, decoration, entertainment, door prize, and gift/raffle. Hospitality Food Committee (Jim Crow and Tom McEachern). A Crowne Plaza Walk Through will be conducted February 16, 2017. John Lin, from the County, will be in charge of setting up and maintaining all audio/visual for the conference. Walk thru is scheduled for February 16, 2017 at the hotel. We have approximately nine (9) speakers confirmed. Supervisor Steve Bennett has been asked to be the keynote speaker and as of this date he has agreed. Linda Webb, VCERA Retirement Administrator, has agreed to speak. Nancy briefly discussed speaker subjects those who would be participating. Currently we are looking at a few other individuals as to their availability. Nancy will keep board advised as to any additions and/or changes. Board members were asked to introduce the speakers.

Table center pieces, decorations, entertainment, door prizes, gift/raffle will be chaired by Roberta, Anne and Cindi. Mary Garcia has been confirmed to coordinate decorations.

Jim Crow and Tom McEachern will be coordinating the Hospitality Food Committee. The Invitation Packet Assembly and Mail Out will be February 28, 2017.

Steve Pettee from Pacific Group, Inc. will be sponsoring a Whale Watching Tour that will be available to the first 50 attendees wanting to go. The board agreed that this particular event be handled entirely by Steve Pettee.

Nancy asked if any board members have items they could donate to be given as door prizes to please deliver them to Maryellen at her Maple Street address. They also could call Roberta and she would arrange a pick up.

The DJ has been booked and price agreed upon – Vince Franco.

Linda asked that something be submitted for the newsletter letting people know the details of the conference. The information needs to be submitted early in order to give members time to submit their reservations. The articles for the March/April newsletter would normally be due April 7, however, this would mean the conference information would be too late. Linda advised that the newsletter articles be due by March 10<sup>th</sup>, keeping in mind that the newsletter would not be mailed for at least 2 weeks.

Don commended the conference committee for a great job.

It was decided not to accept credit cards, board felt it was not necessary.

There was a discussion regarding serving mixed drinks and wine on the tables. It was decided that REAVC would not furnish wine for the tables and that if anyone wanted a drink it would have to be purchased from the cash bar.

The Registration Packets and Badges will be prepared on April 14<sup>th</sup> and Center pieces for tables prepared April 21<sup>st</sup>.

There being no further discussion, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Linda Wyatt Jorgenson  
Executive Assistant