

Minutes  
REAVC Board of Directors  
August 7, 2018  
Sheraton Four Points; 10:30 a.m.

Call to Order:

President Nancy Settle called the meeting to order at 10:30 a.m. The meeting open was immediately followed by the Pledge of Allegiance.

Roll Call:

Board members present were Nancy Settle, Art Goulet, Ken Cozzens, Colleen Bruns, Anna Dana, Colleen House, Don Greenberg, Roberta Griego, Butch Britt, Ray Holzer, Paul Callaway, Tom McEachern, Will Hoag.

Financial Report:

Butch Britt presented the membership with written copies of the financial report and advised the current interest rate on our investments was poor. The report was accepted as presented. M/S/C (Goulet/Greenberg/Unanimous)

Meeting Minutes:

The minutes of the June 12, 2018 meeting were accepted as presented. M/S/C (Holzer/Griego/Unanimous)

Old Business:

The open administrative assistant staff support position for REAVC was discussed. It was noted there was currently only one application on file. The need to look for someone who had some knowledge of newsletters, back-up and flash drives, and some expertise in working with other data bases was discussed. Butch noted he spends approximately 15 hours a month on the newsletter. It was further noted this position calls for roughly 30-40 hours a month and should pay approximately \$20.00 /hour. It was decided to continue seeking applications for the position and to notify the current applicant we would be doing so. M/S/C (Greenberg/Goulet/Unanimous).

Current REAVC membership status was discussed. It was noted the current dues paying membership was at 2,670. Efforts discussed to increase that number included announcing the need to increase membership at every meeting; updating e-mails following every luncheon; sending a follow-up post card to new luncheon attendees; keeping sign-up sheets current and adding a reminder to every newsletter. Implementing these measures was adopted by the members. M/S/C/ (Greenberg/Callaway/Unanimous)

Anne Dana updated the membership on the status of the September and December luncheon meetings. Issues discussed were actual costs of the lunch; that individuals pay full cost for the lunch; possible future speakers; the increased cost for tablecloths – if you deviate from black, white or beige in color; and that “tipping” staff is different from the “service charge” shown on the invoice. Membership approved tipping staff \$40.00 per server (up to ten (10) people) on the day of the luncheon. M/S/C (Holzer/McEachern/Unanimous).

It was further approved to “test” the Tower Club for the December luncheon due to the increased room capacity if the December 4<sup>th</sup> date is available. M/S/C/ (Greenberg/McEachern/Unanimous)

It was also noted Nancy will reach out to former CEO, Richard Wittenberg regarding luncheon attendance and meeting presentations will start after all tables have been called for serving.

REAVC’s response to Pacific Group, Inc. was discussed at length.

- Discussion reflected concern related to insurance coverage for REAVC in the event of litigation;
- Our group could “offer” this service without “endorsing” it;
- If we choose to enter contract with this group any contract should reflect REAVC will be released from all liability and include a clause to indemnify;
- It was noted REAVC does currently hold directors and officers insurance;
- That Butch draft language for a contract which will indemnify and hold harmless this local REAVC board to be included in any agreement with any insurance carrier. M/S/C (Butch/Ken/Ray – abstained);
- That finished language come back to the board for final approval. M/S/C (Roberta/Hoag/Unanimous)
- If decided to sign a contract with Steve that cost be clearly outlined. This can be done by e-mail.

Committee Reports:

CRCEA - Will Hoag and Roberta (possibly Jim) will attend the October 15-17 meeting.

Audit - Paul Callaway reported the audit had been completed and all was good.

Membership - Tom reported we lost five (5) members in June.

Newsletter - Butch announced the cut-off date to submit articles for the next publication was August 17<sup>th</sup>.

Scholarship - Don reported the committee met and had six applications thus far. They will announce the awardees at the September luncheon and mail the awards of \$1,000. each. The committee is also examining going to an annual process with a possible July 15<sup>th</sup> application

-2-

deadline and an annual September award. M/S/C (Holzer/Cozzens/Unanimous) to start this new process effective 2019 and to forward this information to Butch for inclusion in the next newsletter.

Benefits - They have only four (4) meetings a year. No negotiations – just a report.

Respectfully submitted,

Colleen House

