

RETIRED EMPLOYEES ASSOCIATION OF VENTURA COUNTY (REAVC)

Minutes of the Board of Directors Meeting

October 1, 2019

Four Points by Sheraton, Ventura Harbor Resort, Ventura, California

Call to Order and Pledge of Allegiance

President Nancy Settle called the meeting to order at 12:15 p.m. This was followed by a recitation of the Pledge of Allegiance.

Roll Call

Present

Board Members: Maryellen Benedetto, Butch Britt, Colleen Bruns, Paul Callaway, Kenneth Cozzens, Anne Dana, Will Hoag, Tom McEachern, Cindy Schneider, Nancy Settle, and Kelly Shirk

Absent

Board Members: Art Goulet, Roberta Griego, Colleen House, and Reddy Pakala

Nancy stated that due to the possibility of Butch having to be late for this meeting, agenda items will be presented out of their usual order.

Approval of the August 6, 2019, Minutes

Colleen Bruns noted that although she was listed as having attended the August 6, 2019, Board meeting, she did not attend. Sharon stated that she will correct this error. It was moved that the minutes be approved as amended by staff. (M/S/C) (Callaway, McEachern/Callaway/Unanimous).

Financial Report

Butch presented the "Financial Data as of September 23, 2019." Based on the current income per year, we are still in the red with a current shortfall this year of \$7,944.58, and he projects that the shortfall will be in this range at the end of the year. Butch stated that the reasons for this shortfall are primarily due to scholarships (which were more than had been budgeted), newspaper/printing, general membership luncheons (which is quite high for the year), telephone/Internet (renewal fees), and a decrease in membership fees (which has not grown as anticipated this year). Following discussion, It was moved to receive and file the Financial Report. Moved/Seconded/Carried (M/SC) (Dana/Cozzens/Unanimous).

Draft Tentative Budget for 2020

Butch presented the “Draft Tentative Budget for 2020” for informational purposes only. This draft budget is based on REAVC obtaining more members, and income generated from the luncheon is reflected in the draft budget. The “Draft Tentative Budget for 2020” will be discussed at an upcoming meeting.

Old/New Business

1. Proposal for Adding Credit Card Payments to the REAVC Website for Future Luncheons

Butch reported that it would cost \$450 to add another page to the REAVC website to enable credit card payments. The consultant recommends using PayPal.

It was moved to accept the \$450 fee to enable the REAVC website to accept PayPal. (M/SC) (Schneider/Britt /Unanimous)

2. Update on Pacific Group Agencies (PGA) Upcoming Fall Mail-Out

Nancy reported stated that PGA is ready to send out their fall mail-out. Pending concerns regarding the VSP vision plan have been reconciled. Nancy stated that she understands that PGA will every year mail their packet of information, along with the REAVC membership application form, to all retirees – including non-REAVC members. Concerns from VCERA regarding PGA will hopefully be ironed out soon.

3. Waive Electron Process for Board of Directors Nominees and Declare Nominees Elected

Nancy stated that the nominees are: Butch Britt, Colleen Bruns, Roberta Rodriguez-Griego, Colleen House, Nancy Settle, and Kelly Shirk (Term January 2020 – December 31 2021).

It was moved to waive the electron process for the above-mentioned Board of Directors nominees and to declare the nominees elected. (M/S/C) (Cozzens Britt/Unanimous)

2. REAVC Membership Database Update

Sharon noted that the consultant was asked in August to provide REAVC with a scope-of-work, including costs, to integrate the five databases, currently used by REAVC, into one database. Although Sharon has followed up with the consultant by email, phone, and multiple texts, he has not responded to her.

Following discussion, it was the consensus of the Board to recommend that we wait to hear from the consultant, but to also form a database committee to compare two of the five databases.

3. Determine if REAVC document should be placed on a Google drive for accessibility by Board members, such as: REAVC Committee Assignments, Board of Directors terms, PGA contract, employee contracts, CRECEA survey and reports, REAVC membership reports, contact information for REAVC officers and Board members, REAVC budget, and Financial Reports, etc.

Nancy discussed the possibility of creating a Google drive in which REAVC Board members could access and share REAVC reports and information. Some expressed concern whether these reports would be secure, or if they could be “hackable.” Nancy stated that Board members would have to have their own password and accept the invitation to join. Nancy stated that she would look into the cost of this option and see if others are pleased with their Google drive.

Committee Reports

- Retirement Board/Legislation – Will stated that there was nothing to report.
- Associate Members – Maryellen stated that she is waiting for the list. She also suggesting putting an article for survivors in the newsletter. Sharon stated that she will provide this list to her within the coming month.
- Audit – Ken stated there is nothing new to report.
- Benefits – Nancy stated that she would speak with Kelly after the meeting. Nancy also suggested that something be placed in the newsletter concerning anything coming up with County health insurance.
- Communications – Will stated there is nothing new to report.
- Membership/Courtesy – Nancy stated that the next County Retirement Workshop meeting will be December 4.
- CRCEA – Will stated that the next semi-annual meeting will be held October 28-30. Both he and Nancy plan to attend.
- Newsletters – Sharon stated that she is working on the September/October newsletter.
- Nominations/Elections – Covered earlier at this meeting.
- Program/Social – Anne stated that she hopes there is a good turnout at the Holiday Luncheon on December 3. Carolers have been booked. No speaker is planned at this time. Anne stated that she will look into poinsettias for the table. Nancy said that last year’s menu will be fine (turkey and tri-tip).
- Scholarship – Nothing to report.

3. **Other** - None

4. **Adjournment**

The meeting adjourned at 2:10 p.m. The next REAVC Board meeting is scheduled for December 10, 2019.

Respectfully submitted,

Sharon Hurault
REAVC Executive Assistant