

RETIRED EMPLOYEES ASSOCIATION OF VENTURA COUNTY (REAVC)

Minutes of the Board of Directors Meeting for
February 1, 2022
Members of the Board met electronically (via Zoom)

- ***Call to Order and Roll Call***

President Reddy Pakala called the meeting to order at 1:03 p.m.

Present

Board Members: Maryellen Benedetto, Butch Britt, Colleen Bruns, Paul Callaway, Ken Cozzens, Anne Dana, Art Goulet, Roberta Griego, Will Hoag, Colleen House, Reddy Pakala, Jacquie Richardson, Kelly Shirk, Cindy Schneider, and Nancy Settle.

Absent

Tom McEachern

- **Approval of Minutes from October 5, 2021 and December 14, 2021 Meetings**

October 5, 2021 and December 14, 2021 minutes were approved with minimal revision. October: Moved/Seconded/Carried (MSC) (Nancy/Maryellen) Unanimous approval. December:(MSC) (Ken/Nancy) Art abstained. Motion carried.

Old/New Business

1) Financial Reports - Butch

- A. Butch recommended that the year-end report for fiscal year 2021 be received and filed. Butch shared that 2021 records will be utilized by the audit committee later in the year.
- B. REAVC Budget 2022: Butch presented the proposed budget for fiscal year 2022. Possible budget expenditures such as newsletter costs, luncheon prices, co-hosting the CRCEA conference with Santa Barbara, and Zoom attendance were discussed. Reddy mentioned a need to review revenue against expenditures in the future. (MSC) (Nancy/KS) Luncheon costs and hosting the 2024 CRCEA conference with Santa Barbara are items for future discussion. The Board approved increasing the stipend for the new Executive Assistant to \$1,000 per month effective February 15, 2022. The Budget was approved as proposed, with the exception that the amount budgeted for Professional Services would be increased.
- C. Butch advised that two CDs maturing 2/9/22 were slated to roll over to REAVC's money market fund as previously directed by the Board.

2) March Luncheon Status

Anne Dana received approximately 45 checks for 43 members and 8 guests for the March Luncheon. Anne mentioned having a \$50 gift card for the Pot of Gold and Jacqueline Richardson said she would bring baskets to give away.

3) Recruitment of Executive Assistant - Update

Reddy said that the panel to hire the Executive Assistant consisted of Nancy, Roberta, Will and Reddy. The panel was pleased with the skill sets Ms. Emami had and unanimously wished to present an offer, with Board approval. The Board discussed several additional duties that would be included in the contract for Ms. Emami and determined that those duties warranted setting the compensation at \$1,000. (MSC) (Roberta/Paul)

4) Revisit Board Meeting Venue and Starting Time

The meeting room at the Sheraton is no longer available. In addition, the 1:00 starting time made it difficult for some Board members to attend. Zoom and several in person locations were considered. A new meeting time of 11:30 was chosen. Venues discussed were Black Bear Diner, Austin's at PierPont, and a Mexican Restaurant located in a building that was the Hong Kong Inn. Ken indicated it might be a good idea to rotate or use different venues. Cindy will check with Austin's and the Black Bear Diner to determine availability.

5) Confirm REAVC Administrative Task Assignments Until an Executive Assistant Is Hired

Nancy reported that Butch put together a chart that divided up the tasks among Nancy, Will and Butch. Kelly said she was willing to assist with the data base. Nancy indicated that the tasks will be transitioned to the Executive Assistant after training.

6) Newsletter Email Incentive and Content-Further Discussion

The Board discussed costs and impacts of sending newsletters through the mail versus email. Art put forward the following motion: "My motion is that we place a notice in the upcoming newsletter that the one following will be the last one delivered by mail and if you want to continue to receive a newsletter, provide us with your email address if you haven't already done so." Reddy amended the motion to place notices in all the 2022 newsletters that 2023 newsletters will be sent through email only. This would also allow the Board to gather information and emails throughout 2022 prior to the change in delivery. (MSC) (Art/Kelly), Vote: Yeas – 8, Nays 5, 1 Abstained. Motion carried as amended.

7) REAVC Survivors-Continue Sympathy Cards, Offer REAVC Membership and Outreach?

Maryellen reported that sympathy cards and Membership outreach has lapsed due to a lack of names of spouses of the deceased. The Executive Assistant will match names in the REAVC database and VCERA Business Agenda report. Contact information will be forwarded to Maryellen and Colleen to notify spouses and survivors. (MSC) (Nancy/Maryellen) Motion carried unanimously.

8) 2022 REAVC Board Contact Information and Committees

Nancy included Board contact information in the Board packets. She will send a revised version to the Board.

9) Committee Reports

Audit Committee – No Report

Retirement Board/Legislation (Art)

- VCERA will have its first executive retirement on March 15, 2022 when Henry Solis retires.
- The Board approved a COLA for safety and Tier 1 retirees. December 2020-2021 the CPI was 6.5%, but the maximum COLA is 3%, resulting in a 3.5% COLA bank.
- SEIU will receive a 2% COLA in April as agreed.
- The results of a comprehensive compensation analysis for executive staff will soon to be implemented.
- The 7% discount rate has already been met.
- AB 826 which would allow the flexible credit to be included as compensation earnable for purpose of retirement calculations is in the inactive file after a meeting of the legislature in September.

Newsletter (Butch)

- The deadline for submission of items is the 15th. Butch will continue to do the newsletters through April and then start transition to Dee.

Associate Members (Maryellen)

- Covered in previous agenda items.

Nominations/Elections (Nancy)

- No news available at this time.

Benefits (Kelly)

- Another County is receiving Medicare supplemental insurance through Pacific Group Agencies. More information to follow about whether Ventura can also receive the same benefit.

Communications (Will)

- Communication is sporadic and light with some luncheon communication.

Program/Social (Anne)

- COVID protocols will be followed at future luncheons.

Scholarship (Tom)

- No news available at this time.

Membership/Courtesy (Nancy)

- It's time for the twice a year membership drive mailer.

CRCEA (Will/Jacquie) – Covered in previous agenda items.

- The conference was very interesting. AARP, Metropolitan Water District of Southern California, Legal Shield and various insurance groups spoke.
- Jacquie has a sponsor list that she will use for the upcoming conference to be hosted by REAVC.

10) Adjournment

The meeting was adjourned at 4:22 p.m.

The next REAVC Board meeting will be held April 5, 2022, time and location yet to be determined.

Respectfully submitted,



Dee Emami
REAVC Executive Assistant